

**YISHUN SECONDARY SCHOOL  
COMPUTER APPLICATIONS  
SECONDARY 4 NORMAL TECHNICAL 2024**

<b>Computer Applications Curriculum</b>		<b>Key Programmes</b>
In line with the requirements of the CPA Syllabus 7018, the teaching of CPA at YSS focuses on acquisition of skills in using a variety of application software (word processing, computer drawing and image editing, multimedia presentations and documents, spreadsheet calculations and charts, game design, programming) and associated computer hardware to accomplish tasks, communicate, and facilitate activities. Through real life scenarios, they will develop an awareness of how computing technology is used in the home, school, workplace and community and appreciate the role computers play in everyday life as well as the impact computers have on society and people.		CNY Drawing Competition
<b>Term 1 (Tue 2 Jan1 to Fri 8 Mar)</b>	<b>Chapter</b>	<b>Assessment</b>
Week 1	Back-to-school programme	
Week 2	CNY Drawing Competition	
Week 3	5.3 Relational Operators (Revisions) Use relational operators (>, >=, <= and =) to compare values in formulas  5.4 Conditional Function (The IF function) Use conditional IF functions in formulas	
Week 4	SST7A – Lookup Function (VLOOKUP) (I)  SST7B – Lookup Function (VLOOKUP) (II)	
Week 5	SST7C – Filtering Data (I)  SST7D – Filtering Data (II)	
Week 6 WA1 (6 <sup>th</sup> Feb)	SST8A – Data Validation (I)  SST8B – Data Validation (II)	WA1 Topics: Excel, DOP, MEL, CPF
Week 7 (12th-13th Feb Mon Tue – CNY)	DOP 4 – Page and Section Breaks  DOP 5 – Mail Merge (Part 1)	
Week 8	DOP 5 – Mail Merge (Part 2)  CPF 4A – Internet Applications (I)	
Week 9	CPF 4B – Internet Applications (II)  Practical revision – Inkscape	
Week 10	CPF 5 – Use and Impact of Computers  Practical revision – Inkscape	

<b>March Holiday Assignment (Past Year Paper)</b>		
<b>Term 2 (Mon 18 Mar to Fri 24 May)</b>	<b>Chapter</b>	<b>Assessment</b>
Week 1	Past year papers - Paper 1	
Week 2 (29th Mar Fri – Good Fri)	Past year papers - Paper 2	
Week 3 <b>WA2 (2<sup>nd</sup> April)</b>	Past year papers - Paper 3	WA2: CPF1-4, SST1-3, DOP1-3, AGM1-3
Week 4 (10 <sup>th</sup> Apr Wed – Hari Raya Puasa)	Past year papers - Paper 1	
Week 5	<b>Student Learning Festival</b>	
Week 6	Past year papers - Paper 2	
Week 7 (1 <sup>st</sup> May Wed - Labour Day)	Past year papers - Paper 1	
Week 8	Past year papers - Paper 2	
Week 9	Past year papers - Paper 3	
Week 10 (22 <sup>nd</sup> May Wed – Vesak Day)	Past year papers - Paper 1	
<b>June Holiday Assignment (Past Year Paper)</b>		
<b>Term 3 (Mon 24 Jun to Fri 30 Aug)</b>	<b>Chapter</b>	<b>Assessment</b>
Week 1	Past year papers - Paper 2	
Week 2 (1 <sup>st</sup> Jul Mon – Youth Day) <b>WA3 (2<sup>nd</sup> July)</b>	Past year papers - Paper 3	WA3: Excel, DOP, MEL, CPF
Week 3	Past year papers - Paper 1	
Week 4	Past year papers - Paper 2	
Week 5	Past year papers - Paper 3 HBL Oral	
Week 6	Past year papers - Paper 1	
Week 7 (9 <sup>th</sup> Aug Fri – National Day)	Past year papers - Paper 2	
Week 8	Past year papers - Paper 3	
Week 9	Past year papers - Paper 1	

Week 10 (29 <sup>th</sup> Aug Thu - Teachers' Day celeb) (30 <sup>th</sup> Aug Fri - Teachers' Day Celebration)	Past year papers - Paper 2	
<b>September Holiday Assignment (Past Year Paper)</b>		
<b>Term 4 (Mon 9 Sep to Fri 15 Nov)</b>	<b>Chapter</b>	<b>Assessment</b>
Week 1		<b>GCE N Level Examination</b>
Week 2		<b>GCE N Level Examination</b>
Week 3		<b>GCE N Level Examination</b>
Week 4 - 5		<b>GCE N Level Written Examination</b>